

March 26, 2010

MEMORANDUM

TO: District Test Coordinators
District Curriculum Coordinators

FROM: John Wight
Director of Assessment Administration

SUBJECT: Nominations of Educators for End-of-Course Tests (EOCT) Data Review

The Georgia Department of Education (GaDOE) is seeking recommendations for highly qualified educators to participate in the upcoming Georgia End-of-Course Tests (EOCT) Data Review Workshop. This meeting is scheduled for July 7th – 9th, 2010. The sessions will be held from 8:30 a.m. to 4:00 p.m., at a hotel in the Atlanta area. Participants will be required to attend all 3 days of the event. The sessions will consist of reviewing data from items that have been field tested for possible inclusion on future EOCT assessments. This is a vitally important process to ensure the validity and reliability of Georgia's End-Of-Course Tests. We need your best educators.

To ensure that an adequate representation of educators from around Georgia is selected, System Test Coordinators and/or System Curriculum Coordinators should submit the names of qualified teachers in Ninth Grade Literature and Composition, American Literature and Composition, Biology, Physical Science, Economics/Business/Free Enterprise, US History, Mathematics I and Mathematics II. We are also seeking highly qualified educators in special education and ESOL. You may submit up to 3 nominations per system. Please consider educators from your system who:

- 1) Demonstrate depth of knowledge in their content area;
- 2) Demonstrate instructional expertise;
- 3) Increase student achievement through the use of proven research-based practices;
- 4) Participate in ongoing professional learning including GPS training;
- 5) Provide leadership among their colleagues;
- 6) Represent the ethnic and regional diversity of your system;
- 7) Teach diverse and/or exceptional student populations, including vision and hearing impaired students;
- 8) Receive recognition for their contributions to teaching and learning;
- 9) Bring a fresh perspective to the EOCT development process.

To ensure a balanced, representative committee, not all nominees will be selected. Those nominees not selected for the July meeting could be included in a pool from which the Assessment Division staff may select individuals for participation in future events related to the

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EOCT. Systems are encouraged to nominate first time participants. All nominees should be approved by a school administrator and the system testing director.

Please submit nominations between March 26 – April 20, 2010. To nominate teachers, go to the on-line registration site, CVENT, by following this link:

[Georgia EOCT Nominations; Data Review, July 2010](#)

Participants will be notified the week of May 10, 2010 if they are selected to participate in this event. Once selected, participants will be contacted with hotel location and registration information. Nominees not selected to participate will also be notified at this time.

Reimbursements for substitute teachers (where appropriate), mileage at the rate of \$.50 per mile, accommodations, and per diem expenses will be provided for qualifying participants. Breakfast and lunch will be provided to participants. The dinner reimbursement cost is capped at \$20.00.

Thank you for your help with this important part of the EOCT program.

If you have any questions regarding nominations or the meetings, please contact Melissa Faux at mfaux@doe.k12.ga.us or (404) 656-5975.

If you have questions regarding the use of the registration site, CVENT, please contact Robin Jindrich-Cecil at robin.jindrich-cecil@pearson.com or (800) 627-7990 ext 216973.

cc: System Superintendents
Kathy Cox, State Superintendent of Schools
Martha Reichrath, Ph.D., Deputy Superintendent for Standards, Instruction, and Assessment
Melissa Fincher, Associate Superintendent of Assessment and Accountability
GNETS Testing Coordinators
RESA Directors