

August 9, 2010

MEMORANDUM

TO: System Test Coordinators, GNETS Program Directors, RESA Directors, ETC Directors

FROM: Melissa Fincher, Associate Superintendent

SUBJECT: Georgia Online Assessment System Training Calendar

The *Georgia Online Assessment System (OAS)* will be available on **August 16** to educators in Georgia to provide school systems, classroom teachers, students, and parents access to quality items and assessments aligned to the state's curriculum. The OAS is an important tool designed to support instruction and student learning. To prepare educators to fully use this tool, we are pleased to offer online training sessions on the *OAS* through the Elluminate platform. Since these training sessions are online, districts can allow as many participants as needed. Also, if some learners cannot make the session dates, they will be able to view the Elluminate recordings. There will be no registration necessary for these sessions.

Below, please find a list of training dates, locations, and times.

Fall 2010 Training Options

Elluminate sessions: Online training sessions will be offered through the Elluminate platform. Sessions will be offered on **OAS Overview, Benchmark and System Level Options, and Roster Import**. See the training calendar for the dates and times these topics will be offered.

The **OAS Overview** training will demonstrate the basic functions of the system including how to create and assign tests and view reports. This training is for all users of the OAS.

The **Benchmark and System Level Option** training for system administrators will demonstrate the use and implementation of System Level (Level 3) testing and benchmarking.

The **Roster Import Sessions** are designed to show system administrators how to create classes and student/teacher accounts through the automated import process.

Georgia Online Assessment System Elluminate Training

Day	Date	Topic	Time	Target Audience
Friday	Aug 20	Roster Import	9–10 am	System level personnel responsible for OAS account creation
Monday	Aug 23	OAS Overview	1–2 pm	Everyone who is new to the system or wants refresher training
Monday	Aug 23	System Level Benchmarks	2-4 pm	System level personnel responsible for benchmark testing
Monday	Aug 30	Roster Import	3–4 pm	System level personnel responsible for OAS account creation
Monday	Sept 13	Roster Import	9-10 am	System level personnel responsible for OAS account creation
Tuesday	Sept14	OAS Overview	2–4 pm	Everyone who is new to the system or wants refresher training
Tuesday	Sept 14	System Level Benchmarks	1–2 pm	System level personnel responsible for benchmark testing

All training is offered via online webinar at <http://elluminate.gavirtualschool.org/testing/>.

cc: System Superintendents
 Brad Bryant, State Superintendent of Schools
 Martha Reichrath, Ph. D., Deputy State Superintendent of Schools