

SUGGESTED *HSTW* IMPLEMENTATION AND EXPECTATIONS PLAN

Funding for *HSTW* sites will be provided as funds become available.

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Year one Planning, Implementation, and Expectations:	2005-06	
Select/appoint the <i>HSTW</i> leadership team for overall site implementation (may be the school improvement team).	Required	
<i>HSTW</i> leadership team attend two-day site development workshop.	Required	
Provide orientation for faculty and staff using Ppt provided by state.	Required	
Develop and incorporate a six-year <i>HSTW</i> implementation plan into the school improvement plan.	Required	
Leadership team attend SREB or GLISI leadership development workshops.	Required	
Attend planning workshops per the chosen/prescribed focus area for this year and choose a second Key Practice to work on. (High Expectations)	Required	
Participate in <i>HSTW</i> Assessment and use data for school improvement. Assessment given in even years. (Options: Choose 60 senior Career, Technical and Agricultural education students that will receive both the CTAE (vocational) and College Prep seals (dual seal), or 60 senior students from CTAE (all students should have completed a career/technical program of study (four CTAE courses in a sequence) or 30 CTAE students and 30 dual seal students.	Required	
Collect data for school improvement plan.	Required	
Determine benchmarks from school improvement data.	Required	
Determine actions to create a culture of raised expectations within the school.	Required	
Attend spring follow-up workshop.	Required	
Develop, complete, and submit plan for chosen/prescribed focus area by April 1, 2006. Funding for 2007 dependent upon acceptance of '06 plan.	Required	
Complete and submit end of year status report to DOE.	Required	
Complete and submit annual progress report for SREB.	Required	
Develop Focus teams for research and development: (guidance and advisement, curriculum review, evaluation and data usage, public relations, ninth grade and postsecondary transition, professional development).	Recommended	
Present <i>HSTW</i> Ppt to the local board of education.	Recommended	
Select and attend appropriate SREB/DOE <i>HSTW</i> professional/staff development in addition to focus area workshops.	Recommended	
Research plan for Literacy and Numeracy Across the curriculum.	Recommended	
Research curriculum upgrade to include <i>HSTW</i> recommended curriculum and phase out of 20% low level courses.	Recommended	
Research strategies for implementing extra help and time options.	Optional	
Research the possibility of alternative scheduling and increasing graduations requirements if not already implemented.	Optional	
Research strategies for teachers to work together.	Optional	
Consider increasing graduation requirements if on alternative (block) schedule.	Optional	
Research requiring a senior project.	Optional	

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Research middle to high school to postsecondary transition options.	Optional	
Year two expectations:		
Evaluate previous years activities.	Required	
Review and update the six-year implementation plan and the school improvement plan.	Required	
Implement selected focus area and select one additional Key Practice to work on..	Required	
Continue to refine and implement key practices.	Required	
Determine benchmarks from school improvement data.	Required	
Complete and submit end of year status report to DOE.	Required	
Complete and submit annual progress report for SREB.	Required	
Provide <i>HSTW</i> orientation for new faculty and staff (provided Ppt).	Required	
Attend workshop for using data to include in school improvement plan.	Recommended	
Consider implementation of Literacy and Numeracy across the curriculum.	Recommended	
Implementation of the <i>HSTW</i> recommended curriculum.	Recommended	
Develop and plan for implementing middle to high school and high school to postsecondary transition plans.	Recommended	
Review position on implementing senior projects.	Recommended	
Request and prepare for one-day technical assistance visit by DOE or <i>HSTW</i> coordinators.	Recommended	
Develop and implement extra help and time.	Recommended	
Year three expectations:		
Evaluate previous years progress and activities.	Required	
Review and update the implementation plan and the school improvement plan.	Required	
Determine benchmarks from school improvement data.	Required	
Continue to refine and practice key practices implemented from previous years.	Required	
Determine the activities for the chosen initiatives.	Required	
Provide orientation for faculty and staff (provided Ppt.).	Required	
Administer <i>HSTW</i> Assessment, if applicable	Required	
Complete and submit end of year status report to DOE.	Required	
Complete and submit annual progress report for SREB.	Required	
Attend DOE and/or <i>HSTW</i> sponsored staff development workshops.	Recommended	
Request and prepare for three-day on-site technical assistance visit from SREB/ <i>HSTW</i> . (TAV)	Recommended	
Select two Key Practices and plan for implementation or state prescribed Key Practices.	Recommended	

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Review recommendations from years one and two for possible implementation.	Recommended	
Year four expectations:		
Evaluate previous years progress and activities.	Required	
Evaluate overall implementation of <i>HSTW</i> key practices to date.	Required	
Determine benchmarks from school improvement data.	Required	
Review and update the <i>HSTW</i> implementation plan and the school improvement plan.	Required	
Provide orientation for new faculty and staff (provided Ppt).	Required	
Continue to refine and practice key practices implemented in years two and three.	Required	
Determine the activities for the chosen key practices/focua area.	Required	
Administer <i>HSTW</i> Assessment, if applicable	Required	
Complete and submit end of year status report to DOE.	Required	
Complete and submit annual progress report for SREB.	Required	
Attend DOE and/or <i>HSTW</i> sponsored site development workshops.	Recommended	
Review the progress made in student achievement.	Recommended	
Year five expectations:		
Evaluate previous years progress and activities.	Required	
Review and update the implementation plan and the school improvement plan.	Required	
Determine benchmarks from school improvement data.	Required	
Provide orientation for new faculty and staff (provided Ppt).	Required	
Determine the activities for the chosen initiatives.	Required	
Continue to refine and practice key practices/initiavies implemented in years two through four.	Required	
Administer <i>HSTW</i> Assessment, if applicable	Required	
Complete annual progress report for DOE and SREB	Required	
Attend DOE and/or <i>HSTW</i> sponsored site development workshops.	Recommended	
Review recommendations from previous years for implementation.	Recommended	
Year six expectations:		
Evaluate year five progress and activities.	Required	
Evaluate overall implementation of <i>HSTW</i> key practices.	Required	
Review and update the six-year implementation plan.	Required	
Continue to refine and practice key practices implemented in years two through five.	Required	

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Determine the activities for the chosen initiatives.	Required	
Provide orientation for faculty and staff (provided Ppt).	Required	
Administer <i>HSTW</i> Assessment, if applicable	Required	
Complete annual progress report for DOE and SREB	Required	
Determine benchmarks from school improvement data.	Required	
Attend DOE and/or <i>HSTW</i> sponsored site development workshops.	Recommended	
Request and prepare for three-day on-site technical assistance visit or a TRV from SREB/ <i>HSTW</i> .	Recommended	
Year seven expectations:		
Evaluate implementation of the 10 key practices.		
Review the progress made for student achievement.		
Continue to emphasize the 10 key practices.		
Continue to utilize <i>HSTW</i> concepts in your school improvement plan.		
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