FY2010
Data Collection and Reporting For Students Enrolled in GNETS
(Georgia Network for Educational and Therapeutic Support)

Georgia Department of Education
Divisions for Special Education Services and Supports
1870 Twin Towers East
Atlanta, Georgia 30334

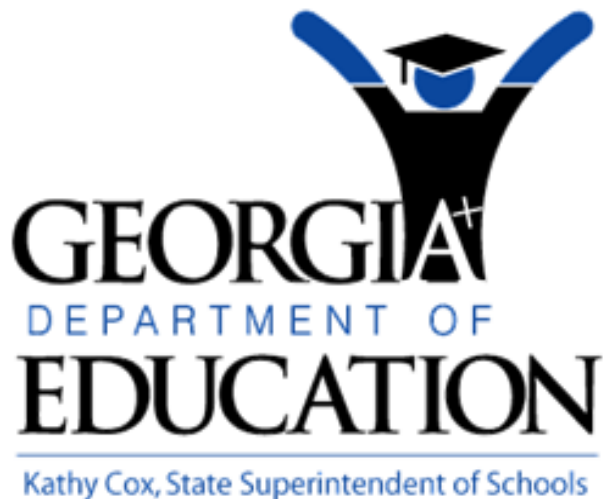*"We will lead the nation in improving student achievement."*

GNETS

- The student data reporting requirements for students placed in a GNETS program are the same as the requirements for all other students.

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•GNETS students must be enrolled in an LEA (Local Education Agency) and have an assigned GTID (Georgia Test Identifier).

•All Student Record Files including enrollment and discipline must be reported for all GNETS students in the student's LEA of residence.

•LEAs must coordinate with their GNETS program to develop a data exchange system to provide the information required for input in the local student information system.

•To facilitate the transfer of data, IEPs for GNETS students should be written in the IEP platform of their LEA of residence.

• Students served at any time during the current school year in a GNETS program should be reported with a Program Level File in Student Record.

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Office of Technology Services - Technology Management

FY2010 Student Record Data Collection
Data File Layout – Program Level

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Program Level Record Layout (K01)

Program-level data elements - Information maintained at each school for each student having programming activity. A student can have multiple records for different assignments within the same school and fiscal year.

<table>
<tr><th colspan="12">Program Level Record Layout (K01)</th></tr>
<tr>
<th>Element ID</th>
<th>Layout ID</th>
<th>Element</th>
<th>Field Type</th>
<th>Format</th>
<th>Length</th>
<th>Starting Position</th>
<th>Ending Position</th>
<th>Description</th>
<th>Edits</th>
<th>Edit #</th>
</tr>
<tr>
<td>PGM001</td>
<td>K001</td>
<td>Fiscal Year</td>
<td>A</td>
<td>yyyy</td>
<td>4</td>
<td>1</td>
<td>4</td>
<td>Fiscal year of record.</td>
<td>yyyy is complete year. '2010' is the value for this current fiscal year.</td>
<td>E010</td>
</tr>
<tr>
<td>PGM002</td>
<td>K002</td>
<td>Period</td>
<td>A</td>
<td>x</td>
<td>1</td>
<td>5</td>
<td>5</td>
<td>Reporting period of record.</td>
<td>Always equal to '1'.</td>
<td>E021</td>
</tr>
<tr>
<td>PGM003</td>
<td>K003</td>
<td>System Code</td>
<td>A</td>
<td>xxx</td>
<td>3</td>
<td>6</td>
<td>8</td>
<td>School System Code.</td>
<td>Must be an active system code in the Facilities Database in the range 601-799.</td>
<td>E040</td>
</tr>
<tr>
<td>PGM004</td>
<td>K004</td>
<td>School Code</td>
<td>A</td>
<td>xxxx</td>
<td>4</td>
<td>9</td>
<td>12</td>
<td>Number that identifies a school within a system.</td>
<td>SCHOOL CODE is missing or not valid for this system. Refer to the Facilities Database.</td>
<td>E050</td>
</tr>
<tr>
<td rowspan="3">PGM005</td>
<td rowspan="3">K005</td>
<td rowspan="3">Student ID</td>
<td rowspan="3">N</td>
<td rowspan="3">xxxxxxxxx</td>
<td rowspan="3">9</td>
<td rowspan="3">13</td>
<td rowspan="3">21</td>
<td rowspan="3">Student's Social Security Number or a state-approved Social Security-like number.</td>
<td>STUDENT ID not valid</td>
<td>E059</td>
</tr>
<tr>
<td>Must be 9 digit number E.G. 999999999.</td>
<td>E061</td>
</tr>
<tr>
<td>Program records reported for a student must have a corresponding student in the student file.</td>
<td>E888</td>
</tr>
<tr>
<td rowspan="2">PGM006</td>
<td rowspan="2">K006</td>
<td rowspan="2">Record Type</td>
<td rowspan="2">A</td>
<td rowspan="2">xxx</td>
<td rowspan="2">3</td>
<td rowspan="2">22</td>
<td rowspan="2">24</td>
<td rowspan="2">Identifies the record layout.</td>
<td>Equals 'K01' for Program Level Record Layout.</td>
<td>E824</td>
</tr>
<tr>
<td>No Program records transmitted for this system.</td>
<td>E4011</td>
</tr>
<tr>
<td>PGM007</td>
<td>K007</td>
<td>Program Type</td>
<td>A</td>
<td>xx</td>
<td>2</td>
<td>25</td>
<td>26</td>
<td>Identifies the type of program for the record's activity or event.</td>
<td>Must equal one of the following codes: '01' = Alternate Ed '02' = GNETS</td>
<td>E402</td>
</tr>
</table>

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					Program Level Record Layout (K01)					
Element ID	Layout ID	Element	Field Type	Format	Length	Starting Position	Ending Position	Description	Edits	Edit #
PGM008	K008	▣ Program Code	A	x	1	27	27	Where PROGRAM TYPE = '01', this indicates placement in an alternative school any time this school year. Where PROGRAM TYPE = '02', this indicates placement in a GNETS psycho-ed program any time this school year.	Where PROGRAM TYPE = '01', the PROGRAM CODE must equal one of the following codes: '1' = Crossroads Alternative Education Program '2' = Other Alternative Education Program for disruptive students '3' = Other Alternative Education Program for non-disruptive students '5' = Community-based Alternative Education Program. '7' = School-Community Guidance Center	E400
									Where PROGRAM TYPE = '02', the PROGRAM CODE must equal one of the following codes: '8' = GNETS – Center Based '9' = GNETS – School Based	E420
									Where PROGRAM TYPE = '01', all students who are coded with '1' or '2' should have at least 1 discipline record reported from this school for this student, unless the school is a state-reporting alternative education school.	W402

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Program Level Record Layout (K01)										
Element ID	Layout ID	Element	Field Type	Format	Length	Starting Position	Ending Position	Description	Edits	Edit #
PGM010	K010	Ending Date	A	yyyymmdd	8	36	43	Date that service ends for the student for the reported program. Should be null when service has not yet ended.	When not null, date must be in the valid date format.	E409
									If the student is withdrawn, the ENDING DATE is required.	E414
									The ENDING DATE must be on or after the Beginning Date of the current record.	E415
									If student is withdrawn, the ENDING DATE must be on or before the Withdrawal date.	E416
									If the student is active, the ENDING DATE cannot be greater than June 30 of the current fiscal year.	E417
									The BEGINNING DATE of an active assignment for a PROGRAM CODE cannot be less than any ENDING DATE for the same PROGRAM CODE.	E418
PGM011	K011	Alternative School Number	N	nnnn	4	44	47	The 4-digit school code assigned by DOE for the alternative school or special entity school in which the student was enrolled this school year.	Where PROGRAM TYPE = '01', ALTERNATIVE SCHOOL NUMBER required if ALTERNATIVE PROGRAM CODE equals '1', '2', '3' or '5'.	E403
									School code entered not valid for alternative education program.	E4010
PGM012	K012	Cross-roads Alternative School - Days Enrolled This Year	N	nnn	3	48	50	Number of days enrolled in a Crossroads Alternative School this school year.	Where PROGRAM TYPE = '01', days must be greater than zero and cannot be greater than 200 if ALTERNATIVE PROGRAM CODE equals '1'.	E450

Program Level Record Layout (K01)

Element ID	Layout ID	Element	Field Type	Format	Length	Starting Position	Ending Position	Description	Edits	Edit #
									Where PROGRAM TYPE = '01', CROSSROADS ALTERNATIVE SCHOOL – DAYS ENROLLED THIS YEAR is required if Alternative School Code = '1'.	E404
PGM013	K013	Cross-roads Alternative School – Reason Code	A	xx	2	51	52	Main reason the student was assigned to a Crossroads Alternative School this school year.	Where PROGRAM CODE = '01', Must equal one of the following codes if ALTERNATIVE PROGRAM CODE equals '01': '01' = Disruptive behavior '02' = Rebellious behavior '03' = Aggressive behavior '04' = Illegal behavior '05' = Truancy '06' = Dropout recovery '07' = Pregnancy / birth '08' = Returning DJJ student '09' = Voluntary self-referral '10' = Parental request.	E460
PGM014	K014	Alternative System Code	A	xxx	3	53	55	Enter the system code for the alternative school assigned to the student.	Must be an active system code in the *Facilities* database in the range of 601-799.	E040
PGM015	K015	Number of Daily GNET Segments	N	n	1	56	56	Identifies the number of GNET segments per day.	Must be a valid number from 0-6. Blank/null not allowed. Must be greater than zero for GNET (Program Type '02').	E421 E422
PGM016	K016	Filler			24	57	80	Filler	Filler	n/a

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What is the GNETS program type?

The program type data element identifies the type of program being reported for each record's activity. The program type code for GNETS is '02' and its Element ID is 'PGM007'.

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What are program codes for GNETS programs?

Where program type = GNETS '02' ' (Element ID PGM007), the program code (Element ID PGM008) must equal one of the following codes:
'8' = GNETS – Center Based
'9' = GNETS – School Based

GNETS – Center Based '8' is defined as a separate program that operates as a standalone and does not afford students the opportunity to access age appropriate non-disabled peers during the school day.

GNETS – School Based '9' is defined as a program that allows students access to non-disabled peers during the school day.

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What school code is used for GNETS students?

Two school codes are reported for GNETS students attending a GNETS program. The 'School Code' (Element ID PGM004) is used to report the home school the student would attend if not enrolled in a GNETS program and the 'Alternate School Code' (Element ID PGM011) is the GNETS program code assigned to the GNETS program the student attends.

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- GNETS
  - Enter the GNETS program code in the alternative school code field.
  - New edit to validate GNETS program code against facilities database. (E413)

❑ Is there a specific program code for GNETS programs?

The coding for GNETS is 63XX or 64XX. All GNETS programs will have one of these coding schemes in the facilities database.

❑ Can my district report any of the GNETS codes? No. GNETS program are tied to specific districts. See the GNETS map at http://www.gadoe.org/ci_exceptional.aspx?PageReq=CIEXCGNETSMap to identify the GNETS program for your district.

❑Are all programs attached to a facility?

Yes, all programs are attached to a facility in the facilities database even though the services may not be provided at the associated facility.

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❑Should districts have a GNETS program code even in cases where their students attend a GNETS program located in another district?

Yes, the district should have a GNETS program code even if the centers are regional or located in another school district.

How is frequency of GNETS services determined?

The 'Number of Daily GNETS Segments' (Element ID PGM015) identifies the highest number of daily segments (1-6) a student received in a GNETS program during the school year.

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How is duration of enrollment in a GNETS program determined?

The duration of services for a student enrolled in a GNETS program is calculated using the 'Beginning Date' (Element ID PGM009) and 'Ending Date' (Element ID PGM0010). For students with continuous enrollment 'Beginning Date' would be the first day of school and 'Ending Date' would be the last day of school. If a student enters and exits a GNETS program multiple times during the school year a new Program Level Record must be created for each entry.