

Media Center Volunteers Needed!

Would you like to be more involved in your child's school?

Do you want to make a difference in the education of the children in your community?

Do you love books?

If the answer is yes, we need your help in our Media Center!

We need volunteers to assist in:

- Helping students locate books and research materials
- Assisting and supervising students doing Internet research
- The checking in and out of books and other resources
- Re-shelving books, videos, periodicals and other media
- Maintaining files
- Entering data for newly acquired books and materials
- Recording and tracking overdue materials
- Ordering books
- The end-of-year inventory
- Maintaining bulletin boards and displays

If you are interested in being a media center volunteer, please fill out the bottom portion and return it to the Media Specialist.

Name: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Email: _____

I am available on these days: ___ Mon. ___ Tue. ___ Wed. ___ Thurs. ___ Fri

During the following times: _____

___ I can make a weekly commitment.

___ I can only volunteer occasionally.

I have the following interests and/or skills _____

